



INTRODUCTION TO FEDERAL PRACTICE SEMINAR

Thursday, December 1, 2016

Carl B. Stokes Courthouse, Courtroom 19A
801 West Superior Avenue, Cleveland OH

2.25 Hours of Ohio CLE Credit

(This seminar satisfies Local Rule 83.5)

CLE program approval pending by the Supreme Court of Ohio.

Immediately following this program, participants will be sworn-in to practice before the Northern District of Ohio. Please visit the Court's Web site, www.ohnd.uscourts.gov, to obtain a copy of the Application for Admission to Practice.

SEMINAR AGENDA

12:45 p.m. Registration

1:15 Welcome and Introduction
District Judge Patricia A. Gaughan
U.S. District Court, ND Ohio

1:35 Role of the Magistrate Judge
Magistrate Judge Thomas M. Parker
U.S. District Court, ND Ohio

Magistrate Judge Parker will review the role of the Magistrate Judge in the federal system and the benefits to the parties and the Court of consenting to the jurisdiction of the Magistrate Judge in civil cases.

1:55 Court Programs, Accessing Court Information and Electronic Filing
Vicky Mizell
Chief Deputy Clerk

The Clerk of Court will provide an overview of the Court, comment on recent developments, and describe the Court programs of interest to attorneys (the Civil Pro Bono Program, the Criminal Justice Act Plan, the Federal Court Panel of ADR Neutrals and the Northern Ohio Advisory Group). She will also provide an introduction to the Court's Web site and describe the electronic filing system through which all attorneys must file and receive notice of filings.

2:45 Break

3:00 Local Rules and Practice
Catherine Garcia-Feehan
Career Law Clerk to Judge Jeffrey J. Helmick

Local Rules and Practice Continued

The Law Clerk will review key Local Rules related to attorney admissions, case assignments, discovery, motion practice and Alternative Dispute Resolution, with an emphasis upon the Differentiated Case Management Plan by which the Court manages its civil docket.

3:45 Electronic Courtrooms
David Zendlo
Administrator of Courtroom Technology
U.S. District Court, ND Ohio

The Court strives to provide litigants with the best facilities to conduct hearings and trials. Most courtrooms are now outfitted with electronic evidence presentation systems, video-conferencing capability, infrared head phones for hearing assistance and translation, real-time court reporting, telephone interpreting and "smart" counsel tables. This section of the program provides an overview and demonstration of these features.

4:05 Swearing-in Ceremony by
Geri M. Smith,
Clerk of Court

Participants who have completed the course and otherwise met the requirements of Local Rule 83.5, will be sworn in to practice in the Northern District of Ohio.

4:15 Mini Court House Tour
Jody Wilson
Operations Specialist

A short tour of the Carl B. Stokes U.S. Court House including a District Judge and a Magistrate Judge's courtroom and chambers, the 7th floor attorney lounge, the auditorium, the cafeteria, the court reporter offices, the Clerk's Office intake department and records room on the 1st floor and the jury/naturalization assembly area on Lower Level 1.

DATE AND LOCATION

Introduction to Federal Practice Seminar
Thursday, December 01, 2016
1:15 p.m. - 4:15 p.m.

Carl B. Stokes U.S. Courthouse, Courtroom 19A
801 West Superior Avenue, Cleveland OH 44113

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

All cancellations need to be in writing via email sent to admin@fba-ndohio.org

For information on FBA-NDOC membership, events and programs, please visit our website at www.fba-ndohio.org.

Phone: (877) 322-6364 E-mail: admin@fba-ndohio.org

REGISTRATION FEES

Register for both the New Lawyer Training (NLT - December 1, 2016 at 8:55 a.m. to 12:00p.m.) and Introduction to Federal Practice seminars and receive a discounted rate. Please see website for information regarding the New Lawyer Training Seminar. Attend either of these seminars and attend the Brown Bag Luncheon at noon with Judge Jonathan D. Greenberg for FREE.

- ☐ Introduction to Federal Practice Seminar ONLY
- ☐ FBA Member: \$100 ☐ Non-member: \$115
- ☐ Free BBL with Judge Greenberg

- ☐ NLT & Intro to Federal Practice Seminars (Registration includes continental breakfast with NLT seminar.)
- ☐ FBA Member: \$165 ☐ Non-member: \$190
- ☐ Free BBL with Judge Greenberg

- ☐ Enclosed is a check payable to the Federal Bar Association.

Send by Nov. 24, 2016: FBA, Northern District of Ohio Chapter,
PO Box 14760, Cleveland, OH 44114

[Or click here to register online via credit card.](#)

Name _____ Supreme Court No. _____
Firm _____ Phone _____
Address _____ E-mail _____
City/State/Zip _____ Fax _____

COMMITTEE MEMBERS

Seminar Co-Chair: Lori Riga, Federal Public Defender, Brian Ramm, Benesch, Friedlander, Coplan & Aronoff, LLP, Derek Diaz, Hahn Loeser & Parks LLP, & Geri M. Smith, Clerk of Court, U.S. District Court, ND Ohio, Board Member, FBA-NDOC