



INTRODUCTION TO FEDERAL PRACTICE SEMINAR

Friday, May 13, 2016

2.25 Hours of Ohio CLE Credit

(This seminar satisfies Local Rule 83.5)

This CLE program had been approved by the Supreme Court of Ohio.

Immediately following this program, participants will be sworn-in to practice before the Northern District of Ohio. Please visit the Court's Web site, www.ohnd.uscourts.gov, to obtain a copy of the Application for Admission to Practice.

SEMINAR AGENDA

8:00 a.m. Registration

8:30 Welcome and Introduction
Honorable Solomon Oliver, Jr.
U.S. District Court, ND Ohio

8:50 Role of the Magistrate Judge
Magistrate Judge William H. Baughman, Jr.
U.S. District Court, ND Ohio

Magistrate Judge Baughman will review the role of the Magistrate Judge in the federal system and the benefits to the parties and the Court of consenting to the jurisdiction of the Magistrate Judge in civil cases.

9:10 Court Programs, Accessing Court Information and Electronic Filing
Geri M. Smith
Clerk of Court
Vicky Mizell
Operations Manager

Geri Smith will provide an overview of the Court, comment on recent developments, and describe the Court programs of interest to attorneys (the Civil Pro Bono Program, the Criminal Justice Act Plan, the Federal Court Panel of ADR Neutrals and the Northern Ohio Advisory Group). Vicky Mizell will also provide an introduction to the Court's Web site and describe the electronic filing system through which all attorneys must file and receive notice of filings.

10:00 Break

10:15 Local Rules and Practice

Ralph M. Hink
Career Law Clerk to Judge Benita Y. Pearson

Local Rules and Practice Continued

Ralph Hink will review key Local Rules related to attorney admissions, case assignments, discovery, motion practice and Alternative Dispute Resolution, with an emphasis upon the Differentiated Case Management Plan by which the Court manages its civil docket.

11:00 Electronic Courtrooms
John Bianco
IT Director
U.S. District Court, ND Ohio

The Court strives to provide litigants with the best facilities to conduct hearings and trials. Most courtrooms are now outfitted with electronic evidence presentation systems, video-conferencing capability, infrared head phones for hearing assistance and translation, real-time court reporting, telephone interpreting and "smart" counsel tables. This section of the program provides an overview and demonstration of these features.

11:20 Swearing-in Ceremony by
Clerk of Court

Participants who have completed the course and otherwise met the requirements of Local Rule 83.5, will be sworn in to practice in the Northern District of Ohio.

11:30 Mini Court House Tour
Jody Wilson
Operations Specialist
Cylenthia Woodford
Operations Specialist

A short tour of the Carl B. Stokes U.S. Court House including a District Judge and a Magistrate Judge's courtroom and chambers, the 7th floor attorney lounge, the auditorium, the cafeteria, the court reporter offices, the Clerk's Office intake department and records room on the 1st floor and the jury/naturalization assembly area on Lower Level 1.

DATE AND LOCATION

Introduction to Federal Practice Seminar
Friday, May 13, 2016

8:30 a.m. - 11:30 a.m.

Carl B. Stokes U.S. Courthouse, Courtroom 17A
801 West Superior Avenue, Cleveland OH

Phone: (877) 322-6364 E-mail: admin@fba-ndohio.org

☐ Enclosed is a check payable to the Federal Bar Association.

Send by **May 6, 2016:** FBA, Northern District of Ohio Chapter,
PO Box 14760, Cleveland, OH 44114

[Or click here to register online via credit card.](#)

For information on FBA-NDOC membership, events and programs, please visit our website at www.fba-ndohio.org.

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

REGISTRATION FEES

Registration for both the Introduction to Federal Practice (Includes continental breakfast) and New Lawyer Training on May 13, 2016, is available at a discounted rate including a Brown Bag Luncheon (Includes lunch) with U.S. Magistrate Thomas Parker for \$165 for members and \$190 for non-members. Please see website for information regarding the Brown Bag Luncheon & New Lawyer Training Seminar.

Attending (Choose One):

1.) Introduction to Federal Practice Seminar

☐ FBA Member: \$85 ☐ Non-member: \$100

2.) Brown Bag Luncheon with U.S. Magistrate Thomas Parker

☐ FBA Member: \$15 ☐ Non-member: \$20

3.) Attending all three Intro to Federal Practice seminar, Brown Bag Luncheon and NLT

☐ FBA Member: \$165 ☐ Non-member: \$190

Name _____ Supreme Court No. _____

Firm _____ Phone _____

Address _____ E-mail _____

City/State/Zip _____ Fax _____

COMMITTEE MEMBERS

CLE Committee Co-Chairs: Derek Diaz, Hahn Loeser & Parks LLP, Lori Riga, Federal Public Defender, Brian Ramm, Benesch, Friedlander, Coplan & Aronoff LLP, and Geri M. Smith, Clerk of Court, U.S. District Court, ND Ohio, Board Member, FBA-NDOC