



FEDERAL BAR ASSOCIATION

Northern District of Ohio Chapter

PROFESSIONALISM, LAW OFFICE MANAGEMENT, and CLIENT FUNDS MANAGEMENT

Wednesday, August 28, 2013

3.0 New Lawyer Training General Credit Hours

An application for accreditation as an approved NLT CLE program has been submitted to the Supreme Court of Ohio

Seminar Agenda

1:30 p.m. – Registration

1:55 - **Introduction**

2:00 - **Law Office Management**

Benjamin M. Cooke

Cooke & Co. LPA

3:00 - **Professionalism- Conflicts of Interest/Waivers**

Frank R. DeSantis

Partner, Thompson Hine LLP

3:30 – Break

3:45 – **Client Funds Management - What to Do and Not to Do**

Maura L. Hughes

Partner, Calfee Halter & Griswold LLP

Joseph N. Gross

Benesch Friedlander Coplan & Aronoff

4:45 – **Professionalism –Establishing Professional Relationships/Networking**

Rick Santangelo

Thompson Hine LLP

5:15 - Conclusion of Program